

Letter Head of Police Department

MEMBERSHIP / LOAN CERTIFICATE FOR EMPLOYEES ON PPE

The Chief Executive Officer
MCS Mutual Aid Association Ltd
5, Guy Rozemont square, Port Louis

Date:/...../.....

Dear Sir,

HR Section of Police Department

This is to certify that: **Name of employee:**

Post held:

Is employee on PPE: Yes No

Date of joining service:.....

Appointment date: **Confirmation date:**.....

Is employee under report? Yes No

If yes, please specify.....

.....

Is employee on prolonged sick leave? Yes No

Has the employee applied for leave without pay? Yes No

If yes, the **leave without** pay will be effective as from/...../.....

Is employee involved in a police case? Yes No

If yes, provide details:

OB Details: **Police station:**

Has the employee applied for retirement: Yes No

Has the employee applied for pre-retirement leave: Yes No

Name of authorized signatory:.....

Signature:..... *Post:*.....

Phone number:.....

Email



Finance Section of Police Department

Basic Salary:Rs.....



Name of authorized signatory:.....

Signature:..... *Post:*.....

Phone number:..... **Email**