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**LOAN DEDUCTION AUTHORITY FORM (LDAF)
BY LOANEE - PENSION PAYABLE
BY ACCOUNTANT GENERAL / SICOM LTD
Applicant Part**

Date :/...../.....

The Accountant

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.....

Dear Sir,

**RE : DEDUCTION FROM RETIRING GRATUITY, CASH IN LIEU OF SICK LEAVE / PASSAGE BENEFITS,
REFUND OF PENSION CONTRIBUTION AND OTHER RETIREMENT BENEFITS**

This is to inform you that I, Mr /Mrs /Miss * having contracted loan of **Rupees** (in words) (Rs.....) (Loan No.....) from the M.C.S. Mutual Aid Association Ltd do hereby authorise **The Accountant General/SICOM Ltd *** to deduct from **my retiring gratuity, cash in lieu of sick leave / passage benefits / refund of pension contribution and other retirement benefits**, any amount which is subsequently claimed by the M.C.S. Mutual Aid Association Ltd.

I also agree that gratuity / cash in lieu of sick leave / passage benefits and other retirement benefits shall be paid to me after deducting loan balances from the M.C.S. Mutual Aid Association Ltd.

I undertake not to revoke this instruction without the written consent of the M.C.S. Mutual Aid Association Ltd.

Yours faithfully,

Signature: **Name:**.....

NID:

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OFFICE USE			
Received by	Name	Signature	Date
Letter sent to Accountant General /SICOM Ltd *	Name	Signature	Date

* To delete where not applicable.