

## THE MAURITIUS CIVIL SERVICE MUTUAL AID ASSOCIATION LTD

Fax No. 211 2441

5, Guy Rozemont Square, P. Louis Tel. No. 213 6060 (30 lines) Hotline. 212 4000 F Email: m.c.s.mutualaid@intnet.mu Web site:www.mcsmutualaid.com

MUTUAL AID HOME LOAN APPLICATION FORM MAHL / 30.04.25					
1.0 Office Use					
RSS Monthly contribution: Rs	ᅴ				
CIF: LOAN NO.					
Maker (Name): Post: Signature: Date: Checker (Name): Post: Signature: Date:					
1.1 Loan Amount Eligible Rs: Client informed by phone when loan amount is different: Yes No					
Refund Period (months): Maker (Name): Post: Signature: Date://					
Checker (Name): Post: Signature: Date: //					
1.2 Important Note: The Association reserves the right to contact the Ministry/Department/Accountant General/SICOM Ltd for verification of the origin documents prior to processing of the loan application.	al				
1.2.1 The applicant agrees that the employer be allowed to be communicated the particulars of the loan whenever required.					
<ul> <li>In order to improve Customer Service, M.C.S. Mutual Aid Association Ltd will send statements via email, unless otherwise instructed.</li> <li>PART 2.0 TO 3.0 TO BE FILLED IN BY APPLICANT (IN BLOCK LETTERS)</li> </ul>	_				
<u>'</u>					
Surname (Mr/Mrs/Miss)					
First NameEmail:					
N.I.C. No.					
Place of Birth	?d)				
Dept/Ministry					
Tel. No. (Office)					
Post Held					
Loan Amount Rs					
Name of Spouse (if civilly married):  Post held by Spouse					
Bank Name					
Bank Branch. Bank A/c No. Bank A/c No.	1				
Home Address.	• •				
Did you derive net income exceeding Rs15m during any financial year or own assets above Rs50m (including assets owned by spouse a	nd				
dependent children)?  Yes  No  No  No  Yes  No  No  No  No  No  No  No  No  No  N					
Are you a Politically Exposed Person (PEP) or Family member of a PEP or close associate of PEP?					
I, the undersigned, hereby apply for a loan of Rupees					
authorise the deduction of the monthly loan abatement from my salary/pension.  I hereby authorize the MCSMAA Ltd to make necessary enquiry from the Mauritius Credit Information Bureau (MCIB) regarding any loan facilities previously					
granted to me by any financial institution in Mauritius and to provide the MCIB with relevant information on the present loan facilities. I have been informed by the MCSMAA Ltd of the functions of the MCIB.					
I also authorize the MCSMAA Ltd to submit my 'Know Your Customer' (KYC) records to the KYC Registry of the Bank of Mauritius.					
I have been informed by the MCSMAA Ltd of the provisions applicable under the Data Protection Act. I consent that you use, update and process the data and keep the details given to MCSMAA Ltd in a database solely for the proposition of the processing of the proces					
the details given to MCSMAA Ltd in a database solely for the purpose of the processing of the present loan application. The purpose of the data collection is process and monitor the loan. It is mandatory to provide data; else MCSMAA Ltd will not process the loan. Once the application has been processed, all data will					
destroyed as per legal requirements.  I agree to the MCSMAA Ltd sending me an SMS/Text Messages regarding my loan account on my above mobile phone number. I solemnly affirm that the above mobile phone number.	ove				
mobile number submitted by me to the MCSMAA Ltd is duly registered under my name with my mobile service provider. I undertake to compensate MCSMAA I in the event it becomes liable to any third party as a result of this number being false or otherwise inexact. I undertake to inform immediately in writing the M	Ltd				
Mutual Aid Association Ltd in case of any changes in the personal data provided above.	CB				
I agree to receive statement of loans at regular intervals from the MCS Mutual Aid Assn. Ltd by the email given above.  I hereby declare that I am applying for the home loan for the purchase*/construction of a first*/second house and that I have */ have not * availed of credit facilit	ies				
at other financial institutions for purchase / construction of a first / second housing unit * (supporting documents attached). (*delete as appropriate).  I am fully aware that providing any false or misleading information to MCSMAA Ltd in connection with my customer due diligence requirements, I shall commit	an				
offence under section 17(C)(6) of the Financial Intelligence and Anti-Money Laundering Act 2002 and shall be liable to a fine not exceeding MUR 500,000 and	l to				
imprisonment for a term not exceeding 5 years. I am * / am not* / under report/ involved in a police case / under prosecution before a court of law / subject to any freezing order (*delete as appropriate). I hereby undertake to join the Association's Retirement Savings Scheme and to contribute Rs					

PART 2.1 DESCRIPTION OF LAND OFFERED AS SECURITY (Title Deed to be Produced)
1. Land to be mortgaged to MCSMAA Ltd: TV Number: Transcription Date: Location.
2. Is applicant owner of property? Yes No If No, Name of Owner
What is the status of the land? Freehold Leasehold PIN Number:
Indicate remaining period of Lease date:
3. Is land to be given <b>as security</b> already mortgaged? Yes No If yes, please give details:
4. Construction Site Address:
5. Other Security: Yes No If yes, please provide details
6. In case of purchase (land/property)  (i) has a 'bordereau'/Deed of Sale already been finalized? Yes No
(ii) indicate (a) Proposed Purchase Price: Rs
(iii) Name of Vendor
Address of Vendor
7. Does another person have an interest in the property? Yes No If Yes, please give details:
Usufruct Owner Co-Owner Heir Others (please specify).
8. Will property be used as your personal residence and that of your spouse and family? Yes No If No,
Please give details:  Note: The applicant is strongly advised not to sign any agreement (re-construction or purchase of the land/property)
before this application is considered by MCSMAA and a loan offer is made to him/her by MCSMAA.
2.2 Authorisation of Co-Owner/Usufruct-Owner:
Title: Mr/Mrs/Miss
Name :
NID No. (other Party):
Address (if different):
Tel. No.:
Signature (other Party):
2.3 Authorisation of Co-Owner/Usufruct-Owner: Title: Mr/Mrs/Miss
Name :
NID No. (other Party):
Address (if different):
Tel. No. :
Signature (other Party):
2.4 Authorisation of Co-Owner/Usufruct-Owner: Title: Mr/Mrs/Miss
Name:
NID No. (other Party):
Address (if different):
Tel. No. :
Signature (other Party):

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2.5 Authorisation of Co-Owner/Usufruct-Owner: Title: Mr/Mrs/MissName:									
	NID No. (other Party):		vame				<u> </u>		
	Address (if different):.		<u> </u>						
	Tel. No.:								
	Signature (other Party):								/
2.6	REQUEST FOR OFF								
1	norise the M.C.S. Mutual Ai v) from the loan applied with		•	existing lo	ans/arreai	rs with Mutua	l Aid a	nd other instit	utions (as per
2.7	DECLARATION FROM	BORROWER	R : LOANS WITH	OTHER IN	STITUTI	IONS (IF APPL	ICABL	E)	
	Ve have / have not availed								the Bank of
	itius) for the purchase/const have commitments or loans				l units (de	elete as approp	oriate).		
		Purpose of	Original Loan	Term		(D-)	Loan B	Balance as at	To Offset (Rs)
SN.	Lending Institution	Loan	Amount (Rs)	(Months)	Arrears	as at (Rs)	1	(Rs)	(Yes/No)
2									
3									
	TOTAL								
	AI	RREARS				CIF		AMOU	NT RS
As a	pplicant					-			
Δςσ	uarantor of Mr/Mrs/Miss:								
As g	uarantor or wir/wirs/wirss.					TO	OTAL		
2.0									
2.8	EMAILING OF STATES aration:	MENTS OF A	CCOUNT (BORR	(OWER)					
	by declare that I am perfectly a	ware of the risk	s inherent to sendi	ng and receiv	ing of stat	ements of acco	unts by	e-mail. These	include, but are
	mited to, documents being sen								
	ater viruses and thus exposing ing my e-mail address details w						es there	eoi. I snaii be	responsible for
	I.C.S. Mutual Aid Association ss when so requested.	Ltd shall not	be responsible for	any of the c	onsequenc	es in the event	I fail o	or delay in upda	ting my e-mail
I shall	l inform the M.C.S. Mutual A								
compi	comised in any way. The M.C. ch events. I undertake to hold	S. Mutual Aid	Association Ltd sh	nall in no way	be respon	nsible for any o	of the co	onsequences if I	fail to notify it
	ctions and not to enter any act								
preser	nt authorization shall remain va	lid until <u>writte</u>	n revocation by me	2.					
2.9	2.9 LOAN DEDUCTION AUTHORITY FROM PENSION PAYABLE BY ACCOUNTANT GENERAL / SICOM LTD								
	Following application of loan from the M.C.S. Mutual Aid Association Ltd, I do hereby authorise The Accountant General/SICOM Ltd								
to deduct from my retiring gratuity, cash in lieu of sick leave / passage benefits / refund of pension contribution and other retirement benefits, any amount which is subsequently claimed by the M.C.S. Mutual Aid Association Ltd.									
I also agree that gratuity / cash in lieu of sick leave / passage benefits and other retirement benefits shall be paid to me after deducting loan									
balances from the M.C.S. Mutual Aid Association Ltd. I undertake not to revoke this instruction without the written consent of the M.C.S. Mutual Aid Association Ltd.									
	2.10 CLIMATE RELATED AND ENVIRONMENTAL ASSESSMENTS								
	e any of these climate-related e				v offered a	as security?	Yes	No	1
	yes, please specify:			1 1	-	, _	103		J
1	Flooding during heavy rains		Strong cyclone impac				l erosion		
2 3	2 Flash floods 6 Rise in sea level (for coastal areas) 10 Other (please specify):								
4	Landslides		Water accumulation d	lue to poor dra	inage				
2. Is t	the property offered as security	located near an	ny water bodies?	Yes	N	Го			
lf y	yes, please specify: Sea co	oastal	Near river		Nea	r canal		Near wetland	
3. Ha	ve any climate-related events a	ffected this pro	perty or neighboria	ng properties	in the past	5 years?	Yes	No	

3.0	PART 3.0 - CONTRACT : TO BE FILLED IN AND SIGNED BY APPLICANT ACKNOWLEDGEMENT: UNDERTAKING TO REFUND BY INSTALMENTS
	ledge having received from the Mauritius Civil Service Mutual Aid Association Ltd (the Association) the sum o as loan, subject to the conditions of my membership of the Association and it By-laws.
deduction and on be shall repre each mont	te to refund this loan by equal monthly and consecutive instalments of Rs
•	ntly, I agree that the loan maturity date may be extended or reduced to take into account fluctuations in interest rate during th

loan period. However, the monthly loan instalment will remain the same. The Association reserves the right to make amendments to any of its loan policies and/or procedures at any point in time. The Association furthermore reserves the right to apply such amendments to loans already approved and granted.

I undertake to pay all charges in connection with the loan including the Mutual Solidarity Contribution and I understand that the loan facilities will be at my disposal only after the Association has received a copy of the legal document witnessing that a first rank charge/mortgage has been duly registered and inscribed in the Association's favour on the property offered as security.

In case of any default in payment of any instalment at the due date, the entire balance of the loan together with any interest due shall become immediately due and demandable, at the option of the Association and will be set off against my accrued RSS benefits or pledged fixed deposit(s) and/or enforced against the property given as security.

I also undertake to refund any such loan balance, as may be required, together with any interest due in case of early retirement via Voluntary Retirement Scheme (VRS) or any other reason and hereby authorise that the amount due be deducted from my gratuity, lump sum or any amount payable to me by my employer, Accountant General, SICOM Ltd or such other institutions responsible for payment of pension. I understand that on retirement I undertake to use part or whole of my retirement gratuity to make a part-payment on my loan balance so as to reduce the monthly deduction from my pension. I also give an unequivocal authorization to my employer to make salary deduction as requested by the Association. I do hereby give consent to the Accountant General to disclose to the Mutual Aid Association information regarding my retirement. I also empower the Accountant General to deduct from my retiring lump sum and benefits any sum accruing to the Mutual Aid Association. In case I am proceeding on any overseas leave, I shall communicate in writing to the Association my overseas address, prior to leaving the country. I understand that non submission of such information would be a breach of the loan contract/agreement.

I understand that in case I am abroad and the Standing Order Instruction has failed and no deduction can be effected from salary, the matter will be treated as a case of defrauding the Association of its property. I understand that the Association will proceed with legal actions against me via the Central Criminal Investigation Department and Interpol. I understand that the Association will also inform my employer of the above matter with the assistance of Embassies and Ministry of Home Affairs in the relevant countries.

I have read and understood the "Key Facts in Contracts (KFiC) and other Information" (Ref. KF1). I am aware of my rights and responsibilities as

•	s in Contracts (KFiC) and other Information for	, ,	
	read and agreed the above terms and on this loan contract is true and correct		
•	s and in your own handwriting in the		•
Applicant's Signature		Date	/

# **OFFICE USE**

## 4.0 CHECK LIST OF DOCUMENTS

#### MAHL / 30.04.25

Original & Photocopy of applicant's National Identity Card and Brith Certificate (KYC record). Online Birth Certificate is acceptable.  Applicant's recem payship personnal pit on more than 1 month). Expressly is a superior of the certificate is acceptable. Letter from Ministry Department certifying that applicant he not under report. Letter from Ministry Department certifying that applicant he not under report. Letter from Ministry Department certifying that applicant he not under report. Letter from Ministry Department certifying that applicant he not under report. Letter is more flower or the certificate is acceptable.  Original & Photocopy of hank document showing bank account number and name of applicant (if changed).  Original & Photocopy of bank statement showing bank account number and name of applicant (if changed).  Original & Photocopy of bank statement showing amace and address? Unline Bill (EB or CWA or Manifica Section): not more than 3 months of applicant off utility ball is not name of applicant, a written certificant or account and one of applicant off the certificant of the certifi	CNI	The following decomposes should be submitted:	Comotomotion	Extension of	Ţ	Purchas	·	CS	QC
Birth Certificate (KYC record), Online Birth Certificate is acceptable.	SN	The following documents should be submitted:	Construction	existing house / renovation	Flat	Hous e	Residential land	(√/X)	(√/X)
2 Applicant's recent payally pension silp toot more than I month). Expansite to \$\frac{1}{2}\$ \$\frac	1		√	<b>V</b>	1	√	1		
Letter from Ministry/Department certifying that applicant is: not under report.  Letter from Ministry/Department certifying that applicant is: not under report.  In on the larve without pay, not involved in a police case, not on prolonged sick leave and also was not one store with a prolonged sick leave and also was not one store which the leave and also was not one store with a prolonged sick leave and also was not and the leave and the lea			<u>'</u>	,	ļ'	<u> </u>	,		
Letter from Ministry/Department certifying that applicant is not under report, not on leave without pay, not involved in a police case, not on prolonged sick leave and also was not on prolonged sick leave recently. Please note that the letter is valid for 4 weeks. Exertificate is exceptable.  Original & Photocopy of bank document showing bank account number and name of applicant if changed). Original & Photocopy of bank discenses thowing name and address / Utility Bill (CEB or CWA or Mantitis Telecom) - not more than 3 monts old of applicant (if changed). Original & Photocopy of bank statement showing name and address / Utility Bill (CEB or CWA or Mantitis Telecom) - not more than 3 monts old of applicant (if cultily bill is not in name of applicant, a written confirmation and copy of NC should be secured including enhanced.  A written declaration from the borrower, together with supporting documents, on:  a. all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment installments, applicable interest rates and tenures of the credit facilities; and b. all fixed-variable income camed by the borrower over a minimum period of 3 months preceding the application for the credit facilities or disciplines; and b. A written declaration from the horrower on:  A written declaration from the horrower over a minimum period of 3 months preceding the application for the credit facility. Ge Bank Statement for last 3 months.  A written declaration from the horrower over a minimum period of 3 months preceding the application for the credit facility for g Bank statement for last 3 months.  A written declaration from the horrower over a minimum period of 3 months preceding the application for the credit facility for g Bank statement for last 3 months preceding the application for the credit facility for the purchase construction of a first howing unit or additional units; together with the supporting documents.  So Original and photocopy of Mar	2		√	√	√	√	√		
3 not on leave without pay, not involved in a police case, not on prolonged sick leave and also was not on prolonged sick leave need also was not on prolonged sick leave recently. Please note that the letter is valid for 1 weeks. E-certificate is occeptable.  Original & Photocopy of bank documents showing bank account number and name of applicant (if changed).  Original & Photocopy of bank documents showing bank account number and name of applicant without of applicant (if changed).  Original & Photocopy of bank sistement showing mem and address / (liftiny fill) (iffin or CWW or Marriage Telecom) - not more than 3 months old of applicant (if utility) thil is not in name of applicant without not more than 3 months old of applicant (if utility) thil is not in name of applicant without not make the provided from the utility hill account holder) or any other documents showing edulatin (RYC)  records. Follow or occeptable.  documents, class of the case of the case of the case of the credit for a facilities, and a facilities, and a facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment instalments, applicable interest rates and tenures of the credit facilities, and a facilities, and b all facely-drashed income carned by the borrower one a minimum period of 3 months preceding the application for the credit facilities for the purchase construction of a first housing unit or additional units; and b. whether the borrower has availed of credit facilities for the purchase construction of a first housing unit or additional units; and the purchase construction of a first housing unit or additional units; applied with the supporting documents.  Original & Photocopy of Marriage Certificate (as applicable).  Original & Photocopy of Marriage Certificate (as applicable).  Original and photocopy of Marriage Certificate (as applicable).  Spouse's recent payslip (not more than 1 month) (as applicable).  Fividence of the remaining % contribution for the 90% or less financing.									
teave and also was not on prolonged suck leave receptiby. Please note that the letter is vidal for 4 weeks. E-certificate is acceptable.  Original & Photocopy of bank shatement showing bank account number and name of applicant (if changed) abank account number and name of applicant (if changed) abank account number and name of applicant (if changed).  Original & Photocopy of bank shatement showing name and abdress / Utility Bill (CEB or CWA or Manutris (February on the more than 3 monts) of of applicant (if ethity bill is from the utility bill account holder) or any other document showing relation (KYC record, E-bill are acceptable.  A written declaration from the borrower, together with supporting documents, on:  a. all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment installments, applicable interest rates and tenares of the credit facilities and b. all fixed/variable income carned by the borrower over a minimum period of 3 months preceding the application for the credit facility, or g. Bank Shatement for a written be borrower is applying for the grant of the credit facilities for the purchase/construction of a first housing unit or additional units; and b. whether the borrower has availed of credit facilities at other financial institutions including those not regulated by the Bank of Mauritius for the purchase/construction of a first housing unit or additional units, together with the supporting documents.  8. Original & Photocopy of Marriage Certificate (as applicable).  Original & Photocopy of Marriage Certificate (as applicable).  Population of a first housing unit or additional units, together with the supporting documents.  Spouse's recent payslip (not more than I month) (as applicable).  Population of a first housing unit or additional units, together with the supporting documents.  Spouse's recent payslip (not more than I month) (as applicable).  Original and photocopy of Marriage Certificate (as applicable	2								
4 Original & Photocopy of bank document showing bank account number and name of applicant (if changed).  Original & Photocopy of bank statement showing name and address / Unity Bill (CLB or CWA or Mantitus Telecom.) - not rore than 3 months old of applicant (if utility bill is not in name of applicant, a written confirmation and copy of NIC should be secured from the utility bill account bolder) or any other document showing relation (KYC record). Exhibits are exceptible.  A written declaration from the borrower, together with supporting documents, on:  a. all outsamding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment instalments, applicable interest rates and tenures of the credit facilities and b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the borrower over a minimum period of 3 b. all foodbranks become semel by the bank of Mauritius for the purchase/construction of a first housing unit or additional units; and the purchase/construction of a first housing unit or additional units; and the purchase/construction of a first housing unit or additional units; together with the supporting documents.  5 Original and photocopy of Marriage Certificate (as applicable).  6 Original and photocopy of spouse's National Identity Card and Birth Certificate (as applicable).  7 Original and photocopy of spouse's National Identity Card and Birth Certificate (as applicable for	3		√	√	- √	√	√		
mumber and name of applicant (if changed).  Original & Photocopy of back statement showing pane and address / Unitry Bill (CEB or CWA or Mauritus Felcom) - not more than 3 months old of upplicant (if utility bill is not in name of applicant, a written confirmation and copy of NRC should be secured from the utility bill account holder) or any other document showing relation (KXC record). Explish are acceptable.  A written declaration from the borrower, together with supporting documents, on:  a. all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment instalments, applicable interest rates and tenures of the credit facilities and b. all fixed/variable income cancel by the borrower over a minimum period of 3 months preceding the application for the credit facility, (e.g. Bank Statement for last 3 months).  A written declaration from the borrower over a minimum period of 3 months preceding the application for the credit facilities for the purchase construction of a first housing unit or additional units and b. all fixed/variable income cancel by the Bank of Mauritius for the purchase construction of a first housing unit or additional units, together with the supporting documents.  8 Original ad Photocopy of Spouse's National Identity Card and Birth Certificate (KYC record) (as applicable). Online Birth Certificate is acceptable.  9 Original & Photocopy of Spouse's National Identity Card and Birth Certificate (KYC record) (as applicable). Online Birth Certificate is acceptable.  10 Spouse's recent payslip (not more than 1 month) (as applicable). E- y y y y y y y y y y y y y y y y y y									
Dirginal & Photocopy of basis scanean showing ame and address / Unitry Bill (CEB or CWA or Mauritus Telecom) - not more than 3 months old of applicant (if utility bill is not in name of applicant, a written confirmation and copy of NKE should be secured record). Exhibits on acceptable.  A written declaration from the borrower, together with supporting documents, one-all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly reported and ball independent installations, applicable interest rates and tenures of the credit facilities; and b. all fixed-raisble incume camed by the borrower over a minimum period of 3 months preceding the application for the credit facilities for the purchase/construction of a first housing unit or additional units; and a whether the borrower has availed of credit facilities at other financial institutions including those not regulated by the Bank of Mauritus for the purchase/construction of a first housing unit or additional units; and with the supporting documents.  8. Original and photocopy of Mauriage Certificate (as applicable).  Original Ac Photocopy of Spouse's National Identity Card and Birth Certificate (KYC record) (as applicable).  Original Ac Photocopy of Spouse's National Identity Card and Birth Certificate (as applicable).  Original Ac Photocopy of Spouse's National Identity Card and Birth Certificate (as applicable).  The paysity is acceptable.  Spouse's recent payslip (not more than 1 month) (as applicable). F. y.	4		√	√	1	1	√		
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5 not in name of applicant, a written confirmation and copy of NIC should be secured from the utility bill account holder) or any other document showing relation (KYC record), E-bills are acceptable.  A written declaration from the borrower, together with supporting documents, on:  a. all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment instalments, applicable interest rates and teneures of the credit facilities; and b. all fiscal/variable income cumed by the borrower over a minimum period of 3 months preceding the application for the credit facility, (e.g. Bank Statement for last 3 months).  A written declaration from the borrower over a minimum period of 3 months preceding the application for the credit facility, (e.g. Bank Statement for last 3 months).  A written declaration from the borrower over a minimum period of 3 months preceding the application for the credit facility, (e.g. Bank Statement for last 4 months).  A written declaration from the borrower over a minimum period of 3 months preceding the application for the credit facilities for the purchase/construction of a first housing unit or additional units, together with the supporting documents.  B Original and photocopy of Spouse's National Identity Card and Birth Certificate (KYC record) (as applicable). Online Birth Certificate is acceptable.  Spouse's recent payslip (not more than 1 month) (as applicable). E- payslip is acceptable.  Spouse's recent payslip (not more than 1 month) (as applicable). E- payslip is acceptable.  Spouse's recent payslip (not more than 1 month) (as applicable). E- payslip is acceptable.  Title Deed and/or Notarial Deed certifying that land/property belongs to the applicant. (PIN number should be included)  Letter for check-off to SICOM Ltd (applicable for parastatal bodies).  C Copyright (Card of mason) contractor. I was a sea a sea and sea									
Record), E-bills are acceptable.   A written declaration from the borrower, together with supporting documents, on:   a. all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repairment instalments, applicable interest rates and tenures of the credit   V   V   V   V   V   V   V   V   V	5		√	√	√	√	√		
A written declaration from the borrower, together with supporting documents, on:  a. all outstanding amounts of credit facilities availed of by the borrower including details such as the types, outstanding amounts, monthly repayment instalments, applicable interest rates and tenures of the credit facilities; and  b. all fixed-variable income earned by the borrower over a minimum period of 3 months preceding the application for the credit facilities and one application from the borrower on:  a. whether the borrower is applying for the grant of the credit facilities for the purchase/construction of a first housing unit or additional units, and institutions including those not regulated by the Bank of Mauritius for the purchase/construction of a first housing unit or additional units, together with the supporting documents.  8. Original and photocopy of Marriage Certificate (as applicable).  Original & Photocopy of spouse's National Identity Card and Birth Certificate (KVC record) (as applicable). Online Birth Certificate is acceptable.  Spouse's recent payslip (not more than 1 month) (as applicable). E- payslip is acceptable.  Spouse's recent payslip (not more than 1 month) (as applicable). E- payslip is acceptable.  13. Site Plan.  14. Title Deed and/or Notarial Deed certifying that land/property belongs to the applicant, (PlN number should be included). Title Deed and/or Notarial Deed certifying that land/property belongs to the applicant, (PlN number should be included). Outsidn of Invoice (where applicable) for full home loan project.  15. Letter for check-off to SiCOM Ltd (applicable for parastatal bodies). 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4									
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22       Original and photocopy of National Identity Card of seller of property (where applicable).       N/A       N/A       √       √       √       √       √       √       √       √       √       √       √       √       ✓ <td< td=""><td>21</td><td></td><td>N/A</td><td>1</td><td>N/A</td><td>N/A</td><td>N/A</td><td></td><td></td></td<>	21		N/A	1	N/A	N/A	N/A		
23 Projet de vente / Intention of Purchase  N/A  N/A  N/A  N/A  N/A  N/A  N/A  N/					<u> </u>	ł			
Consent Form from property owner (where applicable, signed in the presence of Notary)  All statutory clearances must have been received from the relevant authorities like approval of the morcellement Board and Ministry of Housing for the morcellement prior to granting of loans (Applicable For Purchase Of Land Under 'Projet De Lotissement' (Residential Lots).  26 Updated statement of outstanding balances with other institutions (where applicable).		applicable).	N/A	NA					
of Notary)  All statutory clearances must have been received from the relevant authorities like approval of the morcellement Board and Ministry of Housing for the morcellement prior to granting of loans (Applicable For Purchase Of Land Under 'Projet De Lotissement' (Residential Lots).  26 Updated statement of outstanding balances with other institutions (where applicable).	23		N/A	N/A	_ √	√ 1	√		
All statutory clearances must have been received from the relevant authorities like approval of the morcellement Board and Ministry of Housing for the morcellement prior to granting of loans (Applicable For Purchase Of Land Under 'Projet De Lotissement' (Residential Lots).  26 Updated statement of outstanding balances with other institutions (where applicable).	24		√	√	1	√	√		
like approval of the morcellement Board and Ministry of Housing for the morcellement prior to granting of loans (Applicable For Purchase Of Land Under 'Projet De Lotissement' (Residential Lots).  26 Updated statement of outstanding balances with other institutions (where applicable).									
morcellement prior to granting of loans (Applicable For Purchase Of Land Under 'Projet De Lotissement' (Residential Lots).  26 Updated statement of outstanding balances with other institutions (where applicable).						,	ı		
Under 'Projet De Lotissement' (Residential Lots).  26 Updated statement of outstanding balances with other institutions (where applicable).   √ √ √ √ √ √ ✓	25		N/A	N/A	√	1	1		
		Under 'Projet De Lotissement' (Residential Lots).							
SIGNATURE	26	Updated statement of outstanding balances with other institutions (where applicable).	_ √	√	. √	. √	۷		
		SIGNATURE							

# OFFICE USE

# ADDITIONAL UNDERTAKING FOR THE FOLLOWING DEPARTMENTS

SN	NAMES OF DEPARTMENT	SN	NAMES OF DEPARTMENT
1	Private Secondary Education Authority (PSEA)	7	Small and Medium Enterprises Development Authority (SMEDA)
2	Mauritius Telecom (MT)	8	Pensioners Sicom
3	Mauritius Ports Authority (MPA)	9	Pensioners (Loans Based On More Than One Pension)
4	State Informatics Ltd (SIL)	10	Cotton Bay
5	National Transport Corporation - NTC (NRB)	11	Mauritius Network Services (MNS)
6	National Empowerment Foundation (NEF)		

5.0 LOAN APPLICATION PROCESSING						
5.1 ACKNOWLEDGEMENT / 'PEP'/'HNWI'/	5.4 MAXIMUM LOAN GRANTABLE	5.7 LOAN PAY OFF / INPUT / AUTHORISATION				
UNSC VERIFICATION	(i) Loan amount applied for (LA)	MSC not charged on previous loan				
1. Is customer a (i) 'PEP' (ii) 'HNWI'	Rs	Rs				
Applicant 'PEP': YES: NO	(ii) Valuation of Property (VP)	TOD Balance: (HACCBAL) Rs				
Applicant 'HNWI': YES NO	Land: Rs	HPAYOFF:				
	Building: Rs	Loan TypeRs				
2. UNSC check for Applicant (please tick)	Construction : Rs	L T				
POSITIVE NEGATIVE FALSE POSITIVE		Loan TypeRs				
3. Risk Category of Customer (please tick):	Finishing work: Rs	Loan TypeRs				
Low Medium High	<u>Total</u> : Rs(VP)	Other deductions :Rs				
	% of loan (LA/VP) :					
Reason for risk category:	Prepared by (Name):	Loan input by:				
Name:Post:		Loan No. (HOAACLA):				
	Post:Signature:	Name:Post:				
Signature:Date:/	Date: / /	Signature:Date://				
'PEP'/'HNWI'/HIGH RISK Transaction		Loan authorized by:				
authorized by Senior Management (Please delete as appropriate)	Approved by Soo(Home Loan) / Manager (Loan & Deposit)	Name: Post:				
appropriate)						
Signature:Date://	Signature: Date://	Signature:Date://				
	5.5 QUALITY ASSURANCE (QA) CHECK / ELIGIBILITY TEST	5.8 LOAN REVIEWED BY:				
5.2 MCIB VERIFICATION		1. Senior Operations Officer (SOO)				
	Passed Failed Payment mode:	1. Semoi operations officer (500)				
Ref No:	Cheque: EFT:	Name:				
Maker (Name): Post:	Performed by:					
Signature:Date://	Name:	Signature:Date://				
SignatureDate//						
5.3 EDITING OF DATA:	Signature: Date: /	2. Manager (Loans & Deposits)				
Name: Department:	5.6 LOAN APPLICATION REVIEWED BY LOAN COMMITTEE MEMBERS	Name :				
Bank details : Status :	(1) Name:Post:					
Telephone No.: Email :	Signature:Date://	Signature:Date://				
Address: Others:	SignatureDate/					
	(2) Name:Post:					
Maker (Name): Post: Post:	Signature:Date://					
Signature: Date:/	SignatureDate/					
Checker (Name): Post: Post:	(3) Name :Post:					
Signature:Date:/	Signature: Date: / /					
Signature:Date:/ Signature:Date:/ Signature:						
Climate Risk Score : 1						
Climate Risk Score: Low	Medium High Very High	gh				
	ure:					
	ature: Post. Post.					
Name (SOO):						
· ´	· ·					
	high risk : Name	Post:				
Signature:	Date://	DC/DDAID/CD/31 03 35				