

BOARD CHARTER

1.1 Statutory Provisions – The Mutual Aid Board

1.1.1 As per section 6 of the Mauritius Civil Service Mutual Aid Association Act, the members of the Board of the Mauritius Civil Service Mutual Aid Association (the Association) are appointed by the Minister of Finance.

1.1.2 The constitution of the Association provides that –

- The Association shall be managed by a Board of Directors appointed by the Minister of Finance every three years from among the Associates (Article 3);
- The Board shall consist of nine Directors (Article 15.1);
- The Minister of Finance shall have the power to remove any Director appointed by him (Article 15.1);
- The Board of Directors shall appoint from among themselves a Chairperson and three Vice-Chairpersons (Article 15.4).

1.2 General Objects And Powers

1.2.1 The Constitution of the Association (Article 7.0) provides that the objects for which the Association is established are all or any of the following (and in construing the following sub-clauses, the scope of none of such sub-clauses shall be deemed to limit or affect the scope of any other such sub-clauses):

- (a) To grant loans to Associates.
- (b) To accept deposits from the public.
- (c) To make provision for:
 - (i) a scheme of retirement benefits;
 - (ii) an Assurance Scheme for Associates.
- (d) To devise such other schemes as may be for the benefit of its Associates and frame by-laws to regulate such schemes.

1.2.2 In furtherance of the above objects, the Association shall be empowered:

- (a) To borrow or raise money in any currency;

- (b) To secure or discharge any debt or obligation binding of the Association;
- (c) To issue debentures;
- (d) To secure the repayment of any money borrowed, raised or owing by mortgage, charge or lien against the whole or any part of the Association's property or asset (present or future) including uncalled capital;
- (e) To secure any obligation and / or liability undertaken by the Association, any person or company by mortgage, charge or lien;
- (f) To guarantee the payment or the performance of any contract;
- (g) To invest the funds belonging to the Association and not immediately required, in land development including the construction of buildings, on the security of land, buildings, shares, securities or other properties and to realise such investments;
- (h) To sell or dispose of any or all of the property of the Association;
- (i) To cancel, sell or put to any use approved by the Board, shares registered in the name of deceased shareholders;
- (j) To appoint such staff as may be required for the purposes of the objects of the Association and shall determine the duties and fix the emoluments or other remunerations of the staff;
- (k) To suspend, dismiss or otherwise deal with any members of the staff in terms of relevant legislations and regulations;
- (l) To do all such other things as are incidental or conducive to the attainment of the objects of the Association.

1.3 Obligations of the Board

(Based on the Companies Act 2001 and Banking Act 2004)

1.3.1 Obligation to prepare financial statements

- 1.3.1.1 The Board of the Association shall ensure that except where otherwise authorised by the Central Bank, not later than 3 months after the end of the financial year, the Association:

- (1) shall prepare, in accordance with the International Accounting Standards and such guidelines, not inconsistent with such standards, as may be issued by the Central Bank, its audited financial statements for the financial year, in such form as may be approved by the Central bank.
- (2) forward to the Central Bank a duly certified copy of its latest duly audited financial statements.
- (3) cause to be published in the *Gazette* and post on its website, the full or abridged version of its latest audited balance sheet, income statement, statement of changes in equity, cash flow statement and the auditor's report.

1.3.1.2 The financial statements of the Association shall be jointly signed by its Chief Executive Officer and 2 of its directors.